



# KLARA

Simplifies your business.

## Summary of features for KLARA Accounting BASIC & KLARA Accounting RELAX

In this summary you can compare the various features in our Accounting range, our free core offer, and the Accounting RELAX package.

	KLARA Accounting BASIC (our free core offer)	KLARA Accounting RELAX
		Individual companies, associations, ... CHF 19.–
Price per month	CHF 0.–	limited companies and cooperatives CHF 39.–
		PLCs CHF 59.–
<b>Regular bookkeeping</b>		
Account VAT option	-	✓
Automatic accruals	-	✓
Item management	✓	✓
Automatic account system	✓	✓
Mobile scanning feature	✓	✓
Intelligent document recognition	✓	✓
Posting proposals	✓	✓
Automatic posting	-	✓
Bank reconciliation	-	✓
Automatic credit card management	-	✓
Automated expenses management	-	✓
Prepaid credit card options	-	✓
Dunning system	-	✓
<b>CRM / contact management</b>		
Setting-up companies / people	✓	✓
Option for customer segmentation	✓	✓
Documenting the contact process	✓	✓
Automatic supplier recognition	-	✓
Automatic set-up of new suppliers from documents	-	✓
Mobile access	✓	✓



### Drafting order management and invoices

Orders and offers	✓	✓
Order confirmation	✓	✓
Drafting invoices (payment slip and & QR)	✓	✓
Recurring invoices <i>Available as of Mar. 14th 2022</i>	-	✓
Digital invoice dispatch via ePost and eBill (optional)	✓	✓
Save a trip to the post office counter: physical invoice dispatch from the PC via Print & Send – a Post product (optional)	✓	✓

### Support

Email Support	✓	✓
Onboarding welcome support (personal)	-	✓
Fast-track e-mail address	-	✓

### Additional features and advantages of KLARA

Individualisation options (Widget Store)	Choice of more than 68 different widgets (optional)	Additional 20% discount on all KLARA widgets, exclusive to Accounting RELAX customers
Access to exclusive Post services for digitisation of your paper documents	✓	✓
Personalised e-mail address	Optional	Optional